

Board of Education Meeting #13
Whitesboro Central School District
April 09, 2019

Present:

M. Head	B. Bellair, Superintendent
S. Szatko	D. Russo, Asst. Superintendent for Learning
D. Henderson	B. Blynt, Director, Guidance, Counseling and PPS
E. Blake	J. Muller, Asst. Superintendent for Business
B. McQueen	T. Pawloski, Director, Special Programs and Services
J. Henderson	K. Powers, District Treasurer
T. Schoen	K. Bunal, District Clerk

Mr. Head, President of the Board of Education, called the meeting to order at 7:00 PM., led the Pledge of Allegiance to the Flag, and read the District Mission Statement. Mr. Head reported on the BOCES annual meeting held on April 3, 2019. The Culinary students did a nice job, he viewed the electrical students' projects and was very impressed. He informed the Board of Education that we would need a quorum for the April 23, 2019, BOE meeting to approve the BOCES Board member election and approval of their administrative budget. The meeting will be held at 4:00 p.m. at the Administration Bldg.

Whitesboro staff members, David Russo, Joe Muller, John Egresits, Kelly McGowan, Adam Cleveland, Kevin Storsberg and Board President, Mr. Head, attended the Utica National safety conference held in Syracuse. Mr. Muller reported that Whitesboro won an award and that all aspects of safety have improved throughout the district. Whitesboro has been continuing to improve safety of all students and staff members and received the Titanium Level safety award.

The OHM BOCES Showcase held on March 28th had a big turnout. The Commissioner, MaryEllen Elia, attended the program and gave a speech. Whitesboro submitted two programs, the scanning electron microscope, (which is part of the science program) and unified sports. Hart's Hill science fair was held on April 8, 2019, at Hart's Hill Elementary. Mr. Henderson, Mr. Russo and Mr. Head were judges at the science fair and were impressed with the event.

The Student Achievement Awards and Distinguished Service Awards Program is May 9, 2019, at Twin Ponds. Mark Polk was nominated by Mrs. Testa, his guidance counselor. Mrs. Blunt reported on his outstanding achievements and his future goals.

Mr. Head informed the Board members about a budget analysis webinar put on by NYSSBA. He encouraged them to watch the ninety-minute presentation. Mr. Head would like to schedule the summer board retreat. He asked the BOE members to submit to the district clerk the dates that they are not available.

Mr. Blake updated the Board of Education on the Teacher Center Policy Board meeting. Minutes were sent out, he talked about a speaker at Hamilton college who stated that students currently so not write well enough to be employed at the highest level. Mr. Russo reported on summer curriculum projects that Whitesboro has been working on. Currently, Ms. D'Accurzio has been working with the 4th and 5th graders on writing strategies and plans on continuing with the 3rd graders next.

Mr. Muller reported on the Budget, Finance and Audit Committee. Bonadio & Co., LLP CPA, completed an independent internal audit. The audit was positive with some suggestive improvements. Some improvements were already addressed and corrective actions put in place.

RESOLUTION
Consent Agenda
Motion by Dr. Szatko
Seconded by Mr. Henderson
Personnel-Instructional

Ayes 5 Recused 2 (Mr. McQueen, Dr. Szatko) Motion carried
Recused themselves due to family member on Personnel agenda

RESOLUTION
Consent Agenda
Motion by Dr. Szatko
Seconded by Mr. Henderson
Personnel-School Related
Acceptance of Committee on Special Education recommendations on students
Identified by number on the enclosed information
Financial Reports – Treasurer Report and Student Activity Accounts –
February 2019
Approval of Minutes – March 12, 2019 & March 29, 2019

Ayes 7 Nays 0 Motion carried

Superintendent's Report

Due to the passing of Mr. Frye, Dr. Bellair recommended the Ferrara, Fiorenza Law Firm to finish out the school year as the school district's attorney. Mr. Frye was working on a few open items that need to be addressed and researched. Mr. McQueen asked about their current rates in comparison to Mr. Frye's rate. Dr. Szatko like the recommendation of the firm as they are already familiar with the school district. The proposed capital project was introduced early in the evening at the Public Hearing held at 6:30 pm. There were no additional questions at this time.

Joe Muller, Assistant Superintendent for Business, presented a budget overview for the 2019-2020 school year.

- Total budget - \$71,649,272
- Budget requires – 3.38% spending increase
- Increased spending will generate a tax levy increase of 1.99 %

Modification to the school district calendar was discussed in light of unused snow days. Potential date for the reorganizational meeting will be determined when BOE members submit their blackout dates to the district clerk.

RESOLUTION Motion by Mr. Schoen
Policy Manual Seconded by Mr. Henderson
Revision - Second Be It Resolved, that upon the recommendation of the Superintendent of
Reading Schools, the second reading of the proposed policy manual revision, Community Use
 of School Facilities, as per the supplemental file, be approved.

Ayes 7 Nays 0 Motion carried

RESOLUTION Motion by Mr. Schoen
Policy Manual Seconded by Mr. Henderson
Revision - Second Be It Resolved, that upon the recommendation of the Superintendent of
Reading Schools, the second reading of the proposed policy manual revision, Drug and
 Alcohol Testing (Transportation), as per the supplemental file, be approved.

Ayes 7 Nays 0 Motion carried

RESOLUTION Motion by Mr. Schoen
Policy Manual Seconded by Mr. Henderson
Revision - Second Be It Resolved, that upon the recommendation of the Superintendent of
Reading Schools, the second reading of the proposed policy manual revision, Enrollment of
 Students, as per the supplemental file, be approved.

Ayes 7 Nays 0 Motion carried

RESOLUTION Motion by Mr. McQueen
Budget Proposition Seconded by Mr. Blake
 Be It Resolved, that the District voters be asked to approve the following proposition
 at the Special District Meeting held in conjunction with the Annual Election on May
 21, 2019:

Shall the following resolution be adopted to wit:

Shall the budget for the school year 2019-2020, in the amount of \$70,282,129 as adopted by the Whitesboro Central School Board of Education, be approved, and a tax levied upon the taxable property of the School district to raise the same?

Ayes 7 Nays 0 Motion carried

RESOLUTION
Proposition 1
Vehicles

Motion by Mr. Schoen

Seconded by Dr. Szatko

Be It Resolved that the District voters be asked to approve the following proposition at the Special District Meeting held in conjunction with the Annual Election on May 21, 2019:

Shall the following resolution be adopted to wit:

RESOLVED, that the Board of Education of the Whitesboro Central School District is hereby authorized to undertake the acquisition of four 65-passenger school buses, two 30-passenger school buses, with an estimated maximum aggregate cost of \$650,973.72 and that such sum or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments; and, in anticipation of such tax, debt obligations of the School District as may be necessary not to exceed such estimated maximum aggregate cost shall be used, or the School District may enter into an installment purchase contract if the Board of Education determines that it is in the best interest of the school district to finance the purchase in that method.

Ayes 7 Nays 0 Motion carried

RESOLUTION
Approval of
Textbooks

Motion by Mr. Blake

Seconded by Dr. Szatko

Be It Resolved, that upon the recommendation of the Superintendent of School, textbooks titled:

- Rubenstein: The Cultural Landscape, 13th Edition, AP Edition, Pearson/Rubenstein, James M., Copyright 2020.
- Economics for New York High School Students, Evensky, Jerry & Martin, Leonard, Copyright 2017.

as per the supplemental, be approved.

Ayes 7 Nays 0 Motion carried

RESOLUTION
Appointment of
Election Officials

Motion by Mr. McQueen
Seconded by Mr. Henderson
Be It Resolved, that that the persons contained in the supplemental file be appointed Chief Election Inspectors and Inspectors for the Special School District Meeting held in conjunction with the Annual Election to be held on May 21, 2019.

Ayes 7 Nays 0 Motion carried

RESOLUTION
Participation in the
2019-20 MO BOCES
Cooperative Bidding

Motion by Dr. Henderson
Seconded by Dr. Szatko

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2019-2020 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Ayes 7 Nays 0 Motion carried

RESOLUTION
Regulations
Deletions

Motion by Mr. Schoen
Seconded by Mr. McQueen
Be It Resolved, that upon the recommendation of the Superintendent of Schools, the deletions of Regulations

1. 7100.1 Procedures for Determining Academic Eligibility
2. 7101.1 Guidelines for Interscholastic Athletics
3. 7101.3 Athletic Department-Student Accident Insurance Plan

as per the supplemental file, be approved and be it further Resolved, that the deletions be adopted effective April 9, 2019.

Ayes 7 Nays 0 Motion carried

RESOLUTION
Policy Manual
Revision - First
Reading

Motion by Dr. Szatko
Seconded by Dr. Henderson
Be It Resolved, that upon the recommendation of the Superintendent of Schools, the first reading of the proposed policy manual revision, Tax Exempt Bonds – Post Insurance Compliance, as per the supplemental file, be approved.

Ayes 7 Nays 0 Motion carried

RESOLUTION
Policy Manual
Revision - First
Reading

Motion by Dr. Szatko
Seconded by Dr. Henderson
Be It Resolved, that upon the recommendation of the Superintendent of Schools, the first reading of the proposed policy manual revision, General Procurement Standards, as per the supplemental file, be approved.

Ayes 7 Nays 0 Motion carried

RESOLUTION
Policy Manual
Revision - First
Reading

Motion by Dr. Szatko
Seconded by Dr. Henderson
Be It Resolved, that upon the recommendation of the Superintendent of Schools, the first reading of the proposed policy manual revision, Special Education Programs and Services, as per the supplemental file, be approved.

Ayes 7 Nays 0 Motion carried

RESOLUTION Motion by Dr. Szatko
 Policy Manual Seconded by Dr. Henderson
 Revision - First Be It Resolved, that upon the recommendation of the Superintendent of
 Reading Schools, the first reading of the proposed policy manual revision, Fingerprinting
 and Criminal History Record Checks for Prospective Employees, as per the
 supplemental file, be approved.
 Ayes 7 Nays 0 Motion carried

RESOLUTION Motion by Dr. Szatko
 Policy Manual Seconded by Dr. Henderson
 Revision - First Be It Resolved, that upon the recommendation of the Superintendent of
 Reading Schools, the first reading of the proposed policy manual revision, Sports and the
 Athletic Program, as per the supplemental file, be approved.
 Ayes 7 Nays 0 Motion carried

RESOLUTION Motion by Dr. Szatko
 Modification of the Seconded by Dr. Henderson
 2018-2019 School
 Calendar

WHEREAS, the 2018-2019 school calendar allows for up to 5 emergency school closing days each year; and

WHEREAS, the District currently has 2 unused emergency closing days for the 2018-2019 school year; and

WHEREAS, it is the Board’s desire that one unused emergency closing day be used to close the district on May 24, 2019; and

WHEREAS, said closure shall neither be considered precedent-setting nor create any binding expectation for future years; and

1. The district shall be closed for all students and all staff on May 24, 2019.
2. Employees shall not be required to report to work on May 24, 2019, and shall not incur any loss of pay as a result.

_____ 7 _____ AYES _____ 0 _____ NAYES

RESOLUTION Motion by Mr. McQueen
Disposal of Seconded by Dr. Szatko
Surplus Technology Be It Resolved, that upon the recommendation of the Superintendent of
Items Schools, disposal of the district-wide technology equipment in the supplemental file
 be declared as surplus for disposal, be approved.

Ayes 7 Nays 0 Motion carried

RESOLUTION Motion by Dr. Henderson
Adirondack Bank Seconded by Mr. Schoen
Center Contract Be It Resolved, that upon the recommendation of the Superintendent of
 Schools, the contract with Adirondack Bank Center for the June 22, 2019, and the
 June 20, 2020, graduation, as per the supplemental file, be approved.

Ayes 7 Nays 0 Motion carried

PUBLIC COMMENT

Mrs. Denise DiSpirito, Marcy NY, read a prepared statement in regards to Whitesboro Hockey Coach, Todd Manley's, dedication to the team and his passion for hockey. Mrs. Dispirito would like the BOE and the administration to be thoughtful with the appointment of the hockey coach for the 2019-2020 season.

Mr. Head appointed Dr. Brian Bellair Clerk Pro Tem.



School District Clerk

RESOLUTION Motion by Dr. Szatko
Executive Session Seconded by Mr. Henderson
 The Board of Education went into Executive Session at 7:27 PM to discuss a student
 issue, contractual and personnel issue.

Ayes 7 Nays 0 Motion carried

RESOLUTION Motion by Mr. McQueen
Adjournment, Seconded by Dr. Henderson
Executive Session the Executive Session was adjourned at 8:15 PM.

Ayes 7 Nays 0 Motion carried

RESOLUTION Motion by Mr. Schoen
Adjournment Seconded by Dr. Henderson
Be it Resolved, that the meeting be adjourned.

Ayes 7 Nays 0 Motion carried

The meeting was adjourned at 8:16 PM.



Clerk Pro Tem

**WHITESBORO CENTRAL SCHOOL DISTRICT
PERSONNEL MEMORANDUM #12
April 9, 2019**

TENURE APPOINTMENTS

Copperwheat, Ashley	School Psychologist High School/Hart's Hill Elementary School Certification: School Psychology (Permanent) Effective: 9/1/19 Hired: 9/1/15 Tenure Area: School Psychologist
Dellecese, Megan McCoy	Library Media Specialist High School Certification: Library Media Specialist (Professional) Effective: 9/1/19 Hired: 9/1/16 Tenure Area: Library Media Specialist
DePalma, Sarah	Music Teacher High School Certification: Music, K-12 (Professional) Effective: 9/1/19 Hired: 9/1/16 Tenure Area: Music Teacher
DiMaggio, Joseph	Physical Education Teacher Middle School Campus Certification: Health Education (Professional) Physical Education (Professional) Effective: 9/1/19 Hired: 9/1/16 Tenure Area: Physical Education
Emerson, Kellie	Grade 4 Elementary School Teacher Marcy Elementary School Certification: Childhood Education, Grades 1-6, (Professional) Effective: 9/1/19 Hired: 9/1/15 Tenure Area: Elementary Education
Fanelli, Julianne	Special Education Teacher Middle School Campus Certification: Students with Disabilities (B-12), (Professional) Effective: 9/1/19 Hired: 9/1/15 Tenure Area: Special Education

**WHITESBORO CENTRAL SCHOOL DISTRICT
PERSONNEL MEMORANDUM #12
April 9, 2019**

Goodman, Kimberly

Health Education Teacher
Middle School Campus
Certification: Health Education (Professional)
Effective: 9/1/19
Hired: 9/1/16
Tenure Area: Health Education

Mahay, Alyssa

English Teacher
High School
Certification: English Language Arts (7-12), (Professional)
Literacy (B-6), (Professional)
Literacy (5-12), (Professional)
Effective: 9/1/19
Hired: 9/1/15
Tenure Area: English

Mutton, Lisa

Teaching Assistant
Middle School Campus
Certification: Teaching Assistant, Level III
Effective: 9/1/19
Hired: 9/1/15
Tenure Area: Teaching Assistant

Sutliff, Abbie

Grade 3 Elementary School Teacher
Marcy
Certification: Childhood Education (1-6)
Effective: 9/1/19
Hired: 9/1/15
Tenure Area: Elementary Education

Wander, Frederick

Special Education Teacher
Hart's Hill Elementary School
Certification: Students with Disabilities (1-6), (Initial)
Effective: 9/1/19
Hired: 9/1/15
Tenure Area: Special Education

Zupancic, Amanda

Teaching Assistant
Deerfield Elementary School
Certification: Teaching Assistant Level III
Effective: 9/1/19
Hired: 9/1/15
Tenure Area: Teaching Assistant

**WHITESBORO CENTRAL SCHOOL DISTRICT
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FMLA

McQueen, Erin	Grade 2 Teacher Marcy Elementary On or about 06/07/19 – on or about 11/01/19
McQueen, Ryan	Special Education Teacher Deerfield Elementary On or about 06/07/19– on or about 06/30/19
Putnam, Lisa	Principal Hart's Hill Elementary School Effective: 03/21/19 – per treating physician

**CHILDCARE LEAVE OF
ABSENCE - UNPAID**

McQueen, Erin	Grade 2 Teacher Marcy Elementary On or about 11/03/19 – on or about 01/31/20
Phelan, Francine	Grade 1 Teacher Deerfield Elementary 09/01/2019 – 06/30/20

**WHITESBORO CENTRAL SCHOOL DISTRICT
EXTRA DUTY ASSIGNMENTS 2018-2019
April 9, 2019**

ATHLETIC APPOINTMENTS
(Recommended by Mike Deuel)

VOLUNTEER

POSTION

Lacrosse (Boys' JV)

INDIVIDUAL
RECOMMENDED

Adam Tritten

No Cost to the District

DEERFIELD ELEMENTARY SCHOOL
(Recommended by Kelli McGowan)

POSITION

Wellness Club (shared)

INDIVIDUAL
RECOMMENDED

Sarah Cifonelli
Erica Pendrak

STIPEND

\$525
\$525

Whitesboro Central School District

Substitute List #10

April 9, 2019

Ms. Kathryn Curtacci

AREA: Teaching Assistant
DEGREE STATUS: 3 Years
CERTIFICATION: Uncertified

Ms. Janay Mucitelli

AREA: Teacher
DEGREE STATUS: 4 Years
CERTIFICATION: Uncertified

Ms. Jessica Sardina

AREA: Teacher
DEGREE STATUS: 3 Years
CERTIFICATION: Uncertified

Ms. Courtney Scharbach

AREA: Teacher
DEGREE STATUS: 4 Years
CERTIFICATION: Uncertified

Mr. Mark Smith

AREA: Teacher
CERTIFICATION: Certified-Social Studies 7-12

Ms. Mary Stuhlman

AREAS: Teaching Assistant
DEGREE STATUS: 4 Years
CERTIFICATION: Uncertified

Ms. Alicia Webb

AREA: Teaching Assistant
DEGREE STATUS: 4 Years
CERTIFICATION: Uncertified